

Boggs Township Supervisors

Organization Meeting Minutes

January 6, 2025

The January 6, 2025, Organization meeting of the Boggs Township Board of Supervisors was held in the Boggs Township Municipal Building, 1270 Runville Road, Bellefonte, PA. Meeting called to order at 7:00 pm. The Pledge of Allegiance was observed. Present were Supervisors David Veneziano, Terry Gates, and Scott Bennett.

Election of a temporary chairman and secretary.

Motion by Gates, 2nd by Bennett, to appoint David Veneziano as Temporary Chairman and Temporary Secretary.

Vote: Veneziano - Yes; Gates - Yes; Bennett - Yes

2025 Organization

Election of Officers:

Chairman - Motion by Gates, 2nd by Bennett to elect David J. Veneziano as Chairman.

Vote: Veneziano - Yes; Gates - Yes; Bennett - Yes

At this time, Veneziano assumed the duties of the Chairman.

Vice -Chairman - Motion by Veneziano, 2nd by Bennett to elect Terry L. Gates as Vice-Chairman.

Vote: Veneziano - Yes; Gates - Yes; Bennett - Yes

Secretary/Treasurer - Motion by Gates, 2nd by Bennett, to elect David Veneziano as Secretary/Treasurer.

Vote: Veneziano - Yes; Gates - Yes; Bennett - Yes

Vacancy Board Member - Motion by Bennett, 2nd by Veneziano to appoint Andrew Shultz as Vacancy Board Member.

Vote: Veneziano - Yes; Gates - Yes; Bennett - Yes

Roadmaster - Motion by Bennett, 2nd by Gates to appoint David Veneziano as Roadmaster.

Vote: Veneziano - Yes; Gates - Yes; Bennett - Yes

Taxation: Resolution 2025-0106-1

Real Estate - 4.50 mills total

2.84 mills General Purpose

1.66 mills Fire Protection

Per Capita - \$5.00

Earned Income Tax Resident - ½ of 1%

Earned Income Tax Non-Resident - ½ of 1%

Real Estate Transfer Tax - ½ of 1%

Local Services Tax - \$52.00 annually per employee.

Tax Collection Agencies:

Elected Real Estate and Per Capita Tax Collector - Sharon A. Yangula

Appointed Deputy Tax Collector - Brian Yangula

Compensation: 5% of Taxes Collected

Benefits: Reimbursement of Annual Tax Collector Association Dues

Reimbursement of Postage and Mailing Costs

Earned Income Tax Collector - Centre Tax Agency

Local Services Tax Collector - Centre Tax Agency
Delinquent Per Capita Tax Collector - Berkheimer Tax Administrators

Supervisors: David Veneziano, Terry Gates Jr. and Scott Bennett.
Compensation: Each elected Supervisor shall receive \$1,875.00 gross per year. Payable at \$156.25 gross pay per month.

Signatures: Resolution 2025-0106-2

The following are authorized to sign financial and legal documents for the township.
David J. Veneziano, Terry L. Gates Jr., and Scott P. Bennett.

These individuals are authorized to provide such direction to financial institutions and other agencies with whom the Township engages in regard to necessary and convenient authorizations for the conduct of governmental operations.

2025 Meeting Dates: As approved at the December 3, 2024 regular meeting.

The Board of Supervisors will meet on the following dates.

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|-------------------|-----------|--------------------------------|
| January 6, 2025 | Tuesday | Organization & Regular Meeting |
| January 7, 2025 | Wednesday | Auditor's Organization Meeting |
| February 4, 2025 | Tuesday | Regular Meeting |
| March 4, 2025 | Tuesday | Regular Meeting |
| April 1, 2024 | Tuesday | Regular Meeting |
| May 6, 2025 | Tuesday | Regular Meeting |
| June 3, 2025 | Tuesday | Regular Meeting |
| July 1, 2025 | Tuesday | Regular Meeting |
| August 5, 2025 | Tuesday | Regular Meeting |
| September 2, 2025 | Tuesday | Regular Meeting |
| October 7, 2025 | Tuesday | Regular Meeting |
| November 4, 2025 | Tuesday | Regular Meeting |
| December 2, 2025 | Tuesday | Regular Meeting |

All meetings shall be held in the Boggs Township Municipal Building, 1270 Runville Road, Bellefonte, PA and will begin promptly at 7:00pm unless advertised otherwise.

Annual Appointments:

Township Solicitor - **Resolution 2025-0106-3**

Rodney A. Beard, Beard Law Company

Zoning Hearing Board Solicitor - **Resolution 2025-0106-4**

Scott C. Etter of Etter Law Firm LLC.

Open Records Officer - David Veneziano, Secretary

Township Engineer - **Resolution 2025-0106-5**

Rettew Associates Inc.

Code Enforcement/Zoning Officer and PA Uniform Construction Code - **Resolution 2025-0106-6**

Officials - Williams Inspection Service and Penn Valley Code Enforcement Agency

Subdivision/Land Development Plan Reviewer

Williams Inspection Service

Planning/Zoning Consultant - None

Certified Public Accountant - **Resolution 2025-0106-7**

Christine Zoerner of Baker Tilly US, LLP

Perform Fiscal Year 2024 Audit

Sewage Enforcement Officer - **Resolution 2025-0106-8**

Primary - Kasey Snell

Alternate - Justin T. Dashem

Security Depositor - First National Bank
Website Administrator - Kessler Freedman

Emergency Management Coordinator - Motion by Veneziano, 2nd by Bennett to appoint Terry Gates.
Vote: Veneziano - Yes; Gates - Yes; Bennett - Yes

Chief Administrative Officer for Pension Plan - Motion by Gates, 2nd by Bennett, to appoint David Veneziano.

Vote: Veneziano - Yes; Gates - Yes; Bennett - Yes

Act 32 Tax Collection Committee - Sharon A. Yangula
Alternate - Brian Yangula

Citizens' Hook and Ladder Fire Company Oversight Committee - Motion by Veneziano, 2nd by Bennett, to appoint Terry Gates.

Vote: Veneziano - Yes; Gates - Yes; Bennett - Yes

Departments: Road Maintenance (5% Increase Approved in 2025 Budget)

Equipment Operator - Terry Gates Jr. Note: Must be approved by Auditors.
Compensation: Regular Pay = \$29.21.

Equipment Operator - Scott P. Bennett Note: Must be approved by Auditors.
Compensation: Regular Pay = \$28.46

Equipment Operator - William E. Bruss
Compensation: Regular Pay = \$25.22.

Regular Flex Time Employee - None.

Benefits: Covered by Personnel Policy as adopted on July 6, 2010/amended November 3, 2015

M.E.R.P. \$3500.00 per year for full time employees. Amended December 3, 2019.

M.E.R.P. \$1.00 per hour worked with a \$1500.00 max for part time employees. Amended December 7, 2012.

Departments: Administrative (5% Increase Approved in 2025 Budget)

Secretary/Treasurer - David Veneziano Note: Must be approved by the Auditors.
Compensation: Regular Pay = \$31.69.

Benefits: Covered by Personnel Policy as adopted on July 6, 2010/amended November 3, 2015.
M.E.R.P. \$3500.00 per year for full time employees, Amended December 3, 2019.

Treasurer Bond: Set at \$2,000,000.00.

Payment of Invoices/Bills: The board shall allow the secretary-treasurer to pay any and all bills that shall become due between monthly supervisor's meetings.

Signature: The Secretary-Treasurer shall sign on all documents on behalf of the Board of Supervisors as needed.

Community Building:

Scheduler - Motion by Gates, 2nd by Bennett to appoint David Veneziano.
Vote: Veneziano - Yes; Gates - Yes; Bennett - Yes

Compensation: Included in Secretary/Treasurer Wages

Caretaker - Motion by Bennett, 2nd by Veneziano to appoint Terry Gates.
Vote: Veneziano - Yes; Gates - Yes; Bennett - Yes

Alternate Caretaker - Any township employee.

Compensation: \$16.15 per hour (Note: Must be approved by Auditors if supervisor)

Hours: One Hour to Open and One to Close the Building per Rental.

Township Building Janitor: Township Road Crew employees, normal wage rates.

Meeting attendance payments:

Auditors - \$35.00 per meeting
Zoning Hearing Board - \$50.00 per meeting
Secretary/Treasurer - \$50.00 per meeting

Mileage Reimbursement:

Boggs Township shall reimburse mileage at the rate approved by the Federal Government.

Departments: Zoning, Code Enforcement and Planning

Zoning and Code Enforcement Officer - Williams Inspection Service.
Subdivision/Land Development Plan Reviewer - Williams Inspection Service.
Compensation = \$75.00 per hour plus postage reimbursement.
Planning Consultant - None.

Departments: Boards and Commissions

Zoning Hearing Board -
Members: Zach Gay, Patti J. Mauk, and Paul Deering
Alternate: Vacant

Mid-Centre County Authority-

| | |
|-----------------------------|--|
| Appointees: Curtis Leitzell | January 1, 2022 thru December 31, 2027 |
| Robert Bennett | January 1, 2023 thru December 31, 2026 |
| Thomas Watson | January 1, 2023 thru December 31, 2028 |

Meetings, Conventions, Conferences, Continuing Education -

PSATS Annual Conference -All employees shall be certified to attend the PSATS Annual Educational Conference and Trade Show in Hershey, PA on May 4, 2025, thru May 7, 2025. Supervisors and Road Maintenance Employees may attend on Sunday, May 4, 2025. Boggs Township shall provide expense reimbursement for attending the convention as provided by the Second-Class Township Code including lodging, registration fees, and mileage and meal allowances.

PSATS voting Delegate - Any attending officer will be the voting delegate if he attends the conference.

Centre County Association of Township Officials - all Boggs Township officials, designated by the Second-Class Township Code Section 1401, who attend the annual spring and fall meetings of CCATO, shall be reimbursed \$50.00 for meeting attendance, mileage reimbursement and applicable registration fees.

Continuing Education - Boggs Township shall promote the continuing education of its employees and elected officials. Boggs Township shall provide payment of registration fees and mileage reimbursement for any elected or appointed official or employees whom wish to attend municipal seminars, upon the approval of the Board of Supervisors.

Approval of 2025 Organizational Resolutions:

2025-0106-1 2025 Taxation
2025-0106-2 2025 Legal Signatures
2025-0106-3 2025 Township Solicitor
2025-0106-4 2025 Zoning Hearing Board Solicitor
2025-0106-5 2025 Township Engineer
2025-0106-6 2025 Township Code Enforcement/Zoning Officer
2025-0106-7 2025 Audit for year 2024
2025-0105-8 2025 Township Sewage Enforcement Officer and Alternate
2025-0105-9 2025 Fee Schedule for 2025

Motion by Gates, 2nd by Bennett to approve all Resolutions.

Vote: Veneziano - Yes; Gates - Yes; Bennett - Yes

Motion by Veneziano, 2nd by Bennett to approve all items not covered by a Resolution.

Vote: Veneziano - Yes; Gates - Yes; Bennett - Yes

Motion by Gates, 2nd by Veneziano to adjourn the Organization Meeting.

Vote: Veneziano - Yes; Gates - Yes; Bennett - Yes.

Organization meeting adjourned at 7:22 pm.

A handwritten signature in cursive script that reads "David Veneziano". The signature is written in black ink and is positioned above a solid horizontal line.

David Veneziano
Secretary/Treasurer

Boggs Township Board of Supervisors

Regular Meeting
January 6, 2025

The January 6, 2025, regular meeting of the Boggs Township Board of Supervisors was held in the Boggs Township Municipal Building, 1270 Runville Road, Bellefonte, PA. Meeting called to order at 7:22 pm. Present were Supervisors David Veneziano, Terry Gates, and Scott Bennett.

Public Comment:

1. None.

Minutes – Bills - Treasurers Reports:

Motion by Gates 2nd by Bennett to approve the December 3, 2024, regular meeting minutes, bills, and treasurer reports.

Vote: Veneziano - Yes; Gates – Yes; Bennett – Yes

Staff Reports:

Zoning Officer – No report.

Roadmaster – David Veneziano reported the road crew performed winter road maintenance and equipment maintenance.

Oversite Committee – Terry Gates reported the Fire Company passed their budget without a funding increase. They are waiting to hear if they will receive grant funds for building upgrades.

Solicitor – No report.

Right to Know Request – David Veneziano reported he responded to a request for environmental information for the Cleveland Brother property at 1025 N. Eagle Valley Road in Boggs Township.

Administrative Actions:

1. Motion by Gates 2nd by Veneziano to approve and sign the Consulting Engineering/Planning Services Agreement with Rettew for 2025.

Vote: Veneziano – Yes; Gates – Yes; Bennett – Yes

Old Business:

1. None.

New Business:

1. None.

Correspondence:

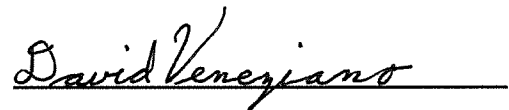
1. Letter from Centre County MPO – EV Infrastructure Readiness Planning.
2. Letter from Groff Tractor & Equipment – Notice of Finance Charges on Late Balances.
3. Letter from Centre County Recycling and Refuse Authority – 2025 Rates and Recycling Specifications.
4. Letter from Centre County Conservation District – 595 Neff Road Chapter 102 Inspection Report No. 2.
5. Letter from Brian Sedgwick – Scoutmaster – Scouts BSA Troop 34 – John Gay has achieved Eagle Scout, and we are invited to participate in Eagle Court of Honor ceremony.
6. Letter from Centre County Board of Commissioners – Commissioners not able to provide funding assistance for Curtin Hollow Curve Improvement Project.

Executive Session: None.

Adjournment:

Motion by Gates 2nd by Bennett to adjourn at 7:50 PM.

Vote: Veneziano - Yes; Gates – Yes; Bennett – Yes

A handwritten signature in cursive script that reads "David Veneziano". The signature is written in black ink and is positioned above a horizontal line.

David Veneziano
Secretary/Treasurer